**2018 Third Cycle Medical Research RFP Questions**

The Greater Milwaukee Foundation is seeking proposals to support research into the cause, prevention and treatment of cancer and heart disease. Special consideration will be given to projects focused on reducing and eliminating health disparities in communities of color. Funding awards will be announced in mid-December.

**Grant Application Questions**

Listed below are the application questions. Use this list to prepare your answers prior to working through the application.

1. Project title:
2. Provide a brief description of the research project. (200 words allowed)
3. Requested amount:
4. Project budget:
5. Organization's email address:
6. Project start date (MM/YYYY):
7. Project end date (MM/YYYY):
8. When are funds needed? (MM/YYYY):
9. What is the percentage of people of color on your Board?
10. CEO's Name:
11. CEO Email:
12. CEO Title:
13. Project contact person's name:
14. Project contact person's title:
15. Project contact person's phone number:
16. Project contact person's email address:
17. Organization's total operating budget for past fiscal year:
18. Organization's total operating budget for current fiscal year:
19. Is this a minority or woman-led organization?
20. What is the percentage of full-time equivalent people of color on your staff?
21. List names of current board members:
22. Board & Staff Diversity:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | American Indian / Native American | Asian American / Pacific Islander | Black / African American | White | Latino | Two or more |
| Number of Board |  |  |  |  |  |  |
| Percentage of Board |  |  |  |  |  |  |
| Number of Staff |  |  |  |  |  |  |
| Percentage of Staff |  |  |  |  |  |  |

1. Please indicate in which neighborhoods your project will be implemented:
	* Harambee
	* Metcalfe Park
	* Muskego Way
	* Sherman Park
	* Other – fill in text box
2. Explain the need for and significance of the project. (300 words)
3. What specific questions are being asked or hypotheses will be tested and how are you attempting to answer them? (300 words)
4. Provide a brief description of the population served by this project. (70 words)
5. Describe the difference you intend the project to make for the population served? (100
6. Describe the expected outcomes and procedures to measure progress toward goals. (300 words)
7. How will this research reduce or eliminate health disparities in communities of color? (200 words)
8. What resources, program models, expertise, staff capacities or organizational strengths does your organization have to complete the proposed project? (200 words allowed)
9. Is the request for a clinical research project? If so, please explain how patients will be recruited and the status of IRB approval. (200 words)
10. Describe the sources, quality and availability of data to be analyzed. (300 words)
11. Explain how the project uses an evidence-informed strategy, which is a strategy informed by objective evidence, evaluation, or research. (200 words allowed)
12. To what extent does the evidence-informed strategy consider the cultural context of the people you intend to serve? By cultural context we mean the beliefs, world views, and daily realities of the people you intend to serve as expressed from their perspective, understanding that the people you intend to serve may not share the cultural context that the staff of your organization may have. (200 words allowed)
13. Outline the strategy, methodology and timeline to be used in the development and implementation of the project. (300 words allowed.)
14. Describe the evaluation process and how the results will be measured. (300 words allowed)
15. Describe collaborations, if any, and how collaborators will contribute to the research project. (300 words)
16. Describe the status of the pending request(s) to other revenue sources. (300 words)
17. Describe dissemination plan for the results or next steps if the research is expected to continue beyond the grant period. (200 words)
18. Budget Detail
19. Please use this space to enter budget narrative information. Explain any expenses in the Other category.(150 words allowed)
20. The next few sections are project/program related questions.

Please complete the next few sections with estimated numbers about the population you anticipate serving..

Population directly served by projectPopulation indirectly served by project

1. Age group of population being served

|  |  |
| --- | --- |
|  | Enter the #s you anticipate serving through this project |
| Birth – Age 5 |  |
| Children & Young Adults (6-17) |  |
| Adults (18-65) |  |
| Seniors (65+) |  |
| Total |  |

1. Gender of population being served

|  |  |
| --- | --- |
|  | Enter the #s you anticipate serving through this project |
| Male |  |
| Female |  |
| Total |  |

1. Race/Ethnicity of population being served

|  |  |
| --- | --- |
|  | Enter the #s you anticipate serving through this project |
| American Indian / Native American |  |
| Asian American / Pacific Islander |  |
| Black / African American |  |
| White |  |
| Latino |  |
| Total |  |

1. Income Level of Population to be served

|  |  |
| --- | --- |
|  | Enter the #s you anticipate serving through this project |
| Income level <200% of poverty level |  |
| Income level >200% of poverty level |  |
| Total |  |

1. Special populations to be served

|  |  |
| --- | --- |
|  | Enter the #s you anticipate serving through this project |
| With Disabilities |  |
| At-Risk Youth |  |
| Homeless |  |
| LGBT |  |
| Abused |  |
| Total |  |

1. Counties to be served

|  |  |
| --- | --- |
|  | Enter the #s you anticipate serving through this project |
| Milwaukee County |  |
| Ozaukee County |  |
| Washington County |  |
| Waukesha County |  |
| Total |  |
|  |  |

1. Outcomes Question

|  |  |  |
| --- | --- | --- |
|  | Enter each outcome | Enter # of clients you anticipate serving (“0” if no population is directly served) |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |

1. Proposals are considered incomplete if the following documents have not been submitted, preferably via email to CIAdmin@greatermilwaukeefoundation.org on or before the due date: - Year to date income and expense statement and balance sheet; - Most recent Form 990; - Most recent audited financial statements and notes