

## **Milwaukee Succeeds Job Opportunity: Goal 2 (K-12 Success) Manager**

**Milwaukee Succeeds** is a collective impact, community-wide initiative that unites hundreds of individuals and organizations around a common purpose of improving educational outcomes for every child in every school, cradle to career. Our community's goals are to improve kindergarten readiness, school readiness and college and career readiness for Milwaukee's children and youth, and in so doing, focus on improving the social emotional health of our kids.

Our partners are educators, community leaders, philanthropic organizations, businesses, youth-serving organizations, parents and political leaders. They are committed to using data to tell us what practices achieve the greatest impact, continuously improving how we operate and rapidly and nimbly expanding what works to support learning and life options for our kids. As part of the Greater Milwaukee Foundation, Milwaukee Succeeds reflects the Foundation's commitment to education, rooted in 100 years of history in the Milwaukee region.

**You can make a difference, as Milwaukee Succeeds is seeking a Goal 2 Manager!** The Goal 2 Manager is responsible for working with community partners in K-12 schools to identify evidence-based practices and key drivers of change and scale up these practices to improve "Cradle to Career" educational outcomes for Milwaukee children and families.

### **Essential Duties and Responsibilities**

#### **Partner Facilitation**

- Convene and facilitate regular meetings and planning activities of the Collaborative Action Networks, engaging partners/participants and community leaders through the Continuous Improvement Process
- Develop charter statements and a sense of common purpose among the participants in each Network
- Identify needs and gaps in services in assigned network areas
- Extract evidence-based best practices from local/national sources and build consensus around a strategy to integrate these practices into Network plans to drive change and achieve citywide goals
- Supervise, manage and lead project development and implementation to identify effective models and best practices in network areas that will inform broader community action
- Track the progress of plan implementation and progress toward citywide goals, including the management of confidential child and student data; revisit and revise action plan components, as needed, based on progress
- Research evidence-based practices, promote the professional learning/sharing and implementation of these practices among partner organizations in each Network's content area
- Align public and private resources to support the scaling of evidence-based practices with a particular focus on early grade reading

## **Milwaukee Succeeds Job Opportunity: Goal 2 (K-12 Success) Manager**

### Program Management

- Recruit community partners for Collaborative Action Networks and build effective relationships with local government, agencies, corporations and other organizations in Greater Milwaukee
- Ensure the Continuous Improvement Process is effectively implemented within each assigned Network
- Collaborate with other Milwaukee Succeeds staff members, leadership and funders to ensure that network activities are data driven and evidence-based
- Collaborate with Milwaukee Succeeds leadership and funders to develop business and funding plan to bring promising practices to scale; lead execution of this plan including writing grants, influencing public resources, and managing project budgets
- Collaborate with the Policy Workgroup to identify and advance improvements in public policies
- Work with Funders' Collaborative to develop grant allocation plans and serve as a liaison to grant-funded organizations to set expectations, provide guidance and ensure accurate reporting of progress/outcomes
- Develop expertise in the content area of assigned networks, project management, public policy and in the continuous improvement process, including participation in professional development activities as requested/needed
- Supervise AmeriCorps VISTA

### Qualifications

- Bachelor's degree required with five (5) or more years of relevant work experience, preferably in the field of education, nonprofit, government or civic leadership; Master's degree preferred
- Experience with the continuous improvement process, program development, management and/or evaluation preferred
- Strong analytical thinking and decision-making skills, including problem anticipation and resolution
- Skilled at creating processes and systems, managing details, prioritizing and balancing competing demands and working independently
- Strong knowledge of social research and financial management
- Ability to facilitate collaboration among diverse groups and “translate” vocabulary/jargon across sectors
- Demonstrated understanding of community needs and strategies to promote community impact
- Excellent written, verbal and interpersonal communication skills
- Proficient in Microsoft Office Suite applications (i.e., Outlook, Word, Excel, PowerPoint specifically), web-based applications and database use

We offer an excellent benefit package, which includes health, dental, vision, flexible spending, life insurance, 403(b) retirement plan, paid time off (PTO), tuition reimbursement and more!

Please include resume, cover letter and salary requirements when [applying](#).

Equal Opportunity Employer